Faculty Liaison for Evaluation and Assessment

<u>Position Overview</u>

The Faculty Liaison for Evaluation and Assessment is vital to the institution, responsible for compiling, interpreting, and utilizing academic data to drive strategic decision-making and enhance the student experience. The Faculty Liaison collaborates with Chairs, Deans, Associate Provosts, and Provost to champion the use of data and assessment in academics. This role involves working closely with faculty and department Chairs to establish a comprehensive baseline assessment of educational effectiveness aligned with the standards for accreditation set by the Middle States Commission on Higher Education (MSCHE). As the college's MSCHE reaccreditation co-chair, the Faculty Liaison oversees the production of the college's Self-Study.

<u>Position Responsibilities</u>

- Collaborate with Chairs, Deans, and the Provost to interpret data and provide insights for strategic planning and decision-making.
- Track progress and coordinate efforts to address areas of academic improvement identified through the data.
- Work closely with faculty and Chairs to establish uniform assessment practices and gather evidence for of the design, delivery, and support of the student experience, and educational effectiveness assessment, in alignment with the MSCHE Standards III, IV, and V.
- Develop the college's response to faculty-related data provided by State and CUNY assessments, such as the COACHE survey.
- Work with the Office of Institutional Effectiveness to create data dashboards at the department/program, division, and college level.
- Serve as one of three MSCHE co-chairs and lead author of the college's Self-Study.
- Collaborate with faculty and administrators to gather the necessary information and data for the Self-Study.

<u>Support for this Position</u>

The role is intended to be filled by a member of the full-time faculty at Queens College, to be appointed for a defined term by the Provost. The Liaison will be reassigned six teaching contact hours per semester. The role will be for academic year 2023-2024.